



PALM DESERT HOUSING COMMISSION

AGENDA

WEDNESDAY, FEBRUARY 14, 2018, 3:30 PM
NORTH WING CONFERENCE ROOM
73510 FRED WARING DRIVE, PALM DESERT, CA 92260

- I. CALL TO ORDER
- II. ROLL CALL
- III. ORAL COMMUNICATIONS

Any person wishing to discuss any item not on the Agenda may address the Housing Commission at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless additional time is authorized by the Committee. Because the Brown Act does not allow the Housing Commission to take action on items not on the Agenda, members will not enter into discussion with speakers but briefly respond or instead refer the matter to staff for report and recommendation at a future Housing Commission meeting.

This is also the time and place for any person who wishes to comment on Agenda items. It should be noted that at Housing Commission discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless additional time is authorized by the Housing Commission.

Reports and documents relating to each of the following items listed on the agenda, including those received following posting/distribution, are on file in the Office of the Palm Desert Housing Authority and are available for public inspection during normal business hours, Monday-Friday, 8:00 a.m. – 5:00 p.m., 73510 Fred Waring Drive, Palm Desert, CA 92260, telephone (760) 346-0611, Ext. 349.

IV. APPROVAL OF MINUTES

- A** A. MINUTES of the Housing Commission meeting of **January 10, 2018**.

Rec: Approve as presented.

Action:

V. NEW BUSINESS

B A. Smoke-Free Policy

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to Adopt Resolution No. HA-____ Replacing Resolution No. HA-66, And Amending the Smoke-Free Policy for Multi-Family Communities Owned and Operated by the Palm Desert Housing Authority

Action:

C B. Notice of Completion – New Construction Solutions Inc.

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to Accept the Work as Complete for Contract No. HA35590B with New Construction Solutions Inc., for Re-routing Plumbing Services at One Quail Place Building NO. 19, 22, and 40.

Action:

VI. CONTINUED BUSINESS

D C. Administrative Plan

- Section 3: Resident Selection and Waiting List Procedures

Rec: By Minute Motion:

Receive and Comment

VII. REPORTS AND REMARKS

A. Commission Reports

E B. Summary of City Council and Housing Authority agenda items and actions (Jessica)

F C. Monthly Occupancy Status Report for December (Teresa)

- G** D. Report #1 - Monthly Occupancy and Average Rent Statement for December (Teresa)
- H** E. Report #2 - Monthly Net Operating Income Statements for December (Teresa)
- IJ** F. Housing Authority Properties Update for January (Teresa)
- G. Authority Home Improvement Program Update (Janet)

ACTIVITY (January 2018):

Inquiries (calls, walk-ins, emails):	12
Applications Provided:	5
Application Intake Process:	1
Ineligible (does not meet criteria):	6
Energy Savings Assistance Programs Referrals:	0
<i>(JHC Construction - SCE/Gas Co)</i>	

VIII. NEXT MEETING DATE – March 14, 2018

[City Council Meetings March 8th and 22nd]

IX. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda for the Palm Desert Housing Commission was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 8th day of February 2018.


Patty Leon, Recording Secretary